



IIM SIRMAUR  
KNOWLEDGE . LEADERSHIP

**INDIAN INSTITUTE OF MANAGEMENT SIRMAUR**  
**Application Form (For Non-Faculty Position)**

Position applied for : \_\_\_\_\_

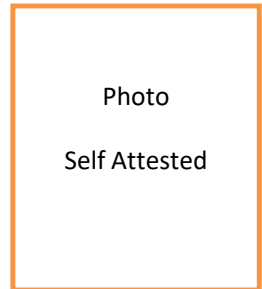
Advt. No. and date : \_\_\_\_\_

**Application Fee Details:**

Amount : \_\_\_\_\_

Drawn on the Bank : \_\_\_\_\_

DD No. and Date : \_\_\_\_\_



1. Name : \_\_\_\_\_

2. Mother's Name : \_\_\_\_\_

3. Father's Name : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_

5. Male/Female : \_\_\_\_\_

6. Marital Status : \_\_\_\_\_

7. Nationality : \_\_\_\_\_

8. Category: (Gen./SC/ST/OBC/Other): \_\_\_\_\_

9. Current position/Designation : \_\_\_\_\_

10. Organization employed with : \_\_\_\_\_

11. Educational Qualifications : \_\_\_\_\_

*(Secondary/Matriculation onwards. Self-attested copies of certificates and mark sheets must be attached).*

Qualification	Subjects	Year of passing	Board/University	%of Marks	Course Duration

**12. Employment/Work Experience:** (Starting from the most recent) (Attach self-attested copies of Certificates)

Organization	Designation	Date of joining	Date of Leaving	Grade Pay/Gross Salary	Total employment in months

**13. Language Proficiency:** (Please tick relevant cells)

Language	Fluent in Speaking	Fluent in Reading	Fluent in Writing
English			
Hindi			

**14. Technical Skills :** (Please tick relevant box)

Knowledge of Computers: Yes  No

Knowledge of General Financial Rules: Yes  No

**Any Other skills: (List up to 3 skills you are proficient in)**

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

**15. References:**

	Reference 1	Reference 2
Name		
Designation		
Organisation		
Landline		
Mobile No.		
E-mail ID		

**16. Applicant Contact details:**

**a) Permanent Address:**

House No. /Street \_\_\_\_\_

Town/City/District \_\_\_\_\_

State \_\_\_\_\_ Pincode: \_\_\_\_\_

Phone (LL) \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID \_\_\_\_\_

**b) Address for Correspondence:**

House No. /Street \_\_\_\_\_

Town/City/District \_\_\_\_\_

State \_\_\_\_\_ Pincode: \_\_\_\_\_

Phone (LL) \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail ID \_\_\_\_\_

**17. Describe in 150 words the nature of tasks handled by you as per your employment /experience**

**18. Emoluments in Current Employment (per month) .....(attach proof)**

**19. List of self-attested copies as enclosures (tick mark the relevant):**

(i) 10<sup>th</sup> class Diploma and Mark Sheet

(ii) 12<sup>th</sup> class Mark Sheet

(iii) Bachelor's Degree and Mark Sheets   
(For all years/semesters)

(iv) Post-Graduation Degree and Mark Sheets

(v) Experience Certificate (s)

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

(vi) Any other document (s):

(a) \_\_\_\_\_

(b) \_\_\_\_\_

Total number of enclosures: \_\_\_\_\_

(Kindly number the attached pages)

**20. Declaration:**

It is to hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any stage, my application is liable to be rejected and if already appointed, my services are liable to be terminated without notice.

**Place :** \_\_\_\_\_

**Signature :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Name :** \_\_\_\_\_