



IIM SIRMAUR
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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

भारतीय प्रबंध संस्थान सिरमौर

Dhaura Kuan, Distt. Sirmaur
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर
हिमाचल प्रदेश - 173031, भारत

No.IIMS/PUR/SONY Camera/17/24-25

Date: 14.11.2024

Request for Quotation

To,
Senior Consultant (Administration),
Indian Institute of Management Sirmaur
Dhaura Kuan, Sirmaur, 173031

Subject: Procurement of Full Frame Video Camera and Related Equipments at IIM Sirmaur, City Campus, Paonta Sahib, H.P.

We solicit your password protected e-quotation for Frame Video Camera and Related Equipments at IIM Sirmaur as follows:

Quotation Format (On letter Head Only)			
Sr. No.	Description of Items	Quantity	Total cost (Incl. of GST & all Rs.)
01	SONY Alpha ILCE- 7M3K Full Frame Mirrorless Camera with 28-70 mm Zoom Lens	01	To be filled by the Vendor on their letter head
02	SONY SEL50F18F Standard Prime Lens (Black, 50mm)	01	To be filled by the Vendor on their letter head
03	Sony NP-FZ100 Rechargeable Battery Pack	02	To be filled by the Vendor on their letter head
04	GRENARO Wireless Mic for youtubers, Wireless Microphone for iPhone Series, Android, PC, S9 Dual- Versatile Mini Mic with noise Cancellation, 98FT, 24H Battery	01	To be filled by the Vendor on their letter head
Grand Total Amount (Inclusive of taxes & all other charges)			To be filled by the vendor on their letter head.

A. Instructions to the participants:

1. The bidders have to send this RFQ after filing rates on their letter head in password protected pdf format only to IIM Sirmaur by emailing to purchaseoffice@iimsirmaur.ac.in with subject line: **Quotation for Procurement of Full Frame Video Camera and Related Equipments at IIM Sirmaur**. Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free from any virus or corrupted files.
2. Quotation received without password protected shall not be considered for further process.
3. Quotations should be submitted on or before **02:00 PM by 13.11.2024 (Tuesday)** and the password has to be shared between **02:30 PM to 03:00 PM** on the same date purchaseoffice@iimsirmaur.ac.in email.
4. **The firm should attached their GSTIN & PAN copy along with the quotation.**
5. The selected vendor has to supply the requirements as per specifications only.
6. Payment shall be made to the successful vendor after delivery of Full Frame Video Camera and Related Equipments and inspection report submitted by the IIM Sirmaur.

7. Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.

Name of Firm _____
Address of the Firm _____
GSTIN _____
PAN _____
Email Address _____
Contact No. _____

To be filled
by the
Vendor on
their letterhead

✓
Dr. K. Selvanathan
Senior Consultant (Admin)

Signature & Stamp of the Authorized Signatory

