



IIM SIRMAUR
KNOWLEDGE . LEADERSHIP

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
भारतीय प्रबन्ध संस्थान सिरमौर

Rampur Ghat Road,
Paonta Sahib, Sirmaur,
Himachal Pradesh-173025, India.

रामपुर घाट रोड,
पांवटा साहिब, सिरमौर।
हिमाचल प्रदेश-173025, भारत।

No. 1-19/2022-IIMS (PUR)/Misc.-04/2022

Dated: October 6th, 2022

Request for Quotation.

Subject: Call for e-quotation for Hiring of 1 Nos. Ambulance on a monthly rental basis at IIM Sirmaur, Paonta Sahib.

Dear Bidders,

We solicit your e-quotation for providing 1 Nos. Ambulance services on a monthly rental basis at IIM Sirmaur, Paonta Sahib as detailed in Annexure-1 of this RFQ by 17.10.2022 (11:00AM)

2. E-Quotations may be submitted on or before **11:00 AM October 17th, 2022** via e-mail to purchaseoffice@iimsirmaur.ac.in in a password protected PDF attachment along with Superscribing Subject Line: **Hiring of Ambulance Services (1 Nos.) for IIM Sirmaur, Paonta Sahib.**
3. **Password of the PDF file will be emailed by the bidder after the due date & time at 04:00 PM. The quotation must be encrypted with password protected attachment.**
4. **Kindly ensure that the quotation is signed & stamped in the .pdf format (password protected), and free from any virus or corrupted files.**
5. The bidder should submit following documents:
 - a) Should be Maruti Ecco Sport or Similar Model
 - b) Should be manufactured on or after 2017
 - c) Should have AC and oxygen cylinder (in built)
 - d) Should have a driver preferably experienced in operating oxygen cylinder and equipped with operating the medical instruments
 - e) Should have a stretcher to carry the patient
 - f) Should be at our service 24x7 (shall be stationed near Admin Building)
6. IIM Sirmaur reserves the right to reject any prospective application without assigning any reason and also to restrict the list of qualified bidders to any number deemed suitable by it, if too many quotes are received satisfying the laid down criterion.
7. Other Terms and Conditions:
 1. Monthly payment will be made after successful service provided at IIM Sirmaur and after submission of bills.
 2. The quoted amount shall be inclusive of all. GST applicable shall be extra.
 3. Bidders need to provide Bank details alongwith bill to make a payment via PFMS/NEFT/RTGS.
 4. Items should be delivered within 3 days from the date of receipt of the Supply Order.
 5. Bidder must submit the quotation duly signed & stamped via e-mail in password protected attachment pdf otherwise they are liable to be rejected.
 6. Improper, Incomplete and quotations received through e-mail without password protected attachment will be summarily rejected.
 7. If the bidder will email the password before the last date & time, their quotation will not be considered for further process.
 8. The bidder who quotes the lowest amount for the service shall be considered for further proceeding.
 9. Depending upon the cost, IIM Sirmaur may or may not avail the service.

Encl: As above


Dr. K Selvanathan
Senior Consultant (Admin.)

Copy:

1. Director's Secretariat, IIM Sirmaur.
2. IT Office, IIM Sirmaur for uploading the RFQ in the official website.
3. Office copy

BIDDER'S INFORMATION
(On Company / firm's Letterhead)

Details of Bidder		
1.	Registered Name of the bidder	
2.	Registered Address of the bidder	
3.	Name & Designation of the Contact person	
4.	Contact Details : Mobile : Office Number: Email Id / FAX No:	
5.	Status of the Company (Public Ltd./ Pvt. Ltd.) (Attach Copy)	
6.	Whether a registered GST number, if yes please provide (Attach Copy)	
7.	Details of the Incorporation of the Company (Attach Copy)	Date:
		Valid Document: Incorporation Certificate
8.	Permanent Account No. (PAN) (Attach Copy)	

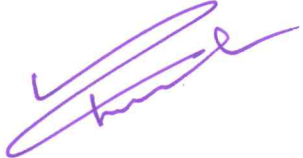

Place:
Date:

Signature of bidder
With the seal of their company

Annexure-I

Format			
Sr. No.	Name of the item	Qty	Total monthly rental charges in Rs. (GST applicable extra)
1.	1 Nos. Ambulance* on a monthly rental basis for a fixed 500 kms for 24x7 with petrol/diesel and a driver(s).	1	
2.	Extra charges per km beyond 500km		
Grand Total			

Note: It is mandatory to provide the quote which is inclusive of all above services mentioned in the Request for Quotation, failing which quotation may not be considered.

 
*Note:- The vehicle provided to IIM Sirmour [Ambulance] should be physically fit & should carry all the necessary certificates [Insurance, Registration & Fitness]. 