



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3842964
Dated/दिनांक : 25-08-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	06-09-2023 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	06-09-2023 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Management (iim)
Office Name/कार्यालय का नाम	173025
Item Category/मद केटेगरी	Packaged Drinking Water Service
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	20 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

Bid Details/बिड विवरण	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Estimated Bid Value/अनुमानित बिड मूल्य	2100000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	ICICI
EMD Amount/ईएमडी राशि	45000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	ICICI
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

The Director
173025, Department of Higher Education, Indian Institute of Management (IIM), Ministry of Education
(Indian Institute Of Management Sirmaur)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated

cost.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Requirement along with Financial Bid format - [1692350085.xlsx](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
28-08-2023 15:00:00	Virtual Meeting would be organized by IIM Sirmaur, if requested by the Bidder via email to the email address: purchaseoffice@iimsirmaur.ac.in with subject line as Pre-Bid Interaction meeting for supply of Packaged Mineral Drinking Water (20 Litre Cans/Jars) at IIM Sirmaur.

Packaged Drinking Water Service (80)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Water Type	Packaged Mineral Drinking Water
Service Delivery	Alternate Days in a Week
Brand	Aquafina , Bailley , Bisleri , Kingfisher , Himalayan , Kinley
Addon(s)/एडऑन	
Dispenser	Floor Standing Water Dispenser (Top - Loading)

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Cans (Per Day)	Additional Requirement/अतिरिक्त आवश्यकता
1	Gurmeet Kaur	173025,IIM Sirmaur, Rampur Ghat Road, Paonta Sahib PAN No-AAAAI9266R GSTIN-02AAAAI9266R1Z5	80	<ul style="list-style-type: none">Number of Dispenser Required : 00Number of Service Days in a Month : 30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
RAMPUR GHAT ROAD
PAONTA SAHIB
DISTRICT SIRMAUR
HIMACHAL PRADESH 173025

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. Generic

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 1 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. Generic

Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

6. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
payable at
PAONTA SAHIB DISTRICT SIRMAUR HIMACHAL PRADESH 173025

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

8. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
payable at
PAONTA SAHIB DISTRICT SIRMAUR HIMACHAL PRADESH 173025

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

9. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
Account No.
140701000266
IFSC Code
ICIC0001407
Bank Name
ICICI BANK
Branch address
PAONTA SAHIB, H.P. 173025

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

10. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
payable at
PAONTA SAHIB DISTRICT SIRMAUR HIMACHAL PRADESH 173025

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

11. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

11. The bidders are requested to quote rates only for following packed mineral water (20 Litre Jars):-

- a. Kinley,
- b. Bailley,
- c. Aquafina,
- d. Bisleri etc.
- e. TATA
- f. Oxyrich
- g. Kingfisher

2. Rates quoted apart from the above mentioned brands will not be considered for further procurement process.

3. The bidder must adhere to the terms & conditions of this bid.

4. The bidder should submit an undertaking on their letter head stating that they have not been blacklisted last five years from any Central/State Govt./ Autonomous bodies etc.

4. Initially the contract will be for one year, however, it may be extended further up to 2 years on same rates, terms & conditions based on their performance & mutual consent.

5. The bidder should quote final rate i.e. Grand Total Amount inclusive of all i.e. GST, other taxes, service charges, transportation etc.

6. The Bidder has to strictly ensure best service for supply of purified drinking water as per the standards declared by the Bureau of Indian Standards.

7. The service provider has to ensure that any upgradation in standards brought in by BIS either during the currency of the contract or before has to be met by the manufacturer.

8. The Institute will, if necessary, arrange to get the water tested for quality from appropriate laboratories. In the event of any deficiencies noticed in the quality of water on account of not meeting the standard specified in BIS - IS 14543 / BIS - IS 13248, or such other specifications prescribed by Government, or presence of any impurities, chemicals, toxic contents, sediments etc. Institute reserves the right to terminate this arrangement forthwith. Attendant costs, damages, if any, caused shall be made good by the supplier to the Institute.

9. The manufacturer should have a valid license for manufacturing the packaged drinking water and should be able to provide the latest periodic surveillance inspection report of the valid license period.

10. The payment would be done on monthly basis and as per actual consumption.

11. The appropriate penalty up to 20% of the monthly payment bill would be imposed in case of delay in supply or non-adherence to the timelines as stated by this Institute.

12. The Institute reserves right to discontinue the services with one-month notice in advance to the concerned service provider without assigning any reason.

13. The quantities proposed in the bid are tentative for evaluation of tender only. Actual quantities may vary.

14. The service provider shall be solely responsible for compliance with the provisions of all central a

and state laws, various taxes (Income tax, sales tax, service tax, etc.), labour and industrial laws, such as minimum wages, compensation, EPF, Bonus, Gratuity, etc. relating to persons deployed for providing services to Indian Institute of Management, Sirmaur.

15. The actual delivery place in the Institute shall be communicated to the successful bidder once the contract order has been placed. There are multiple locations/places of delivery within the radius of 5 KM from this Institute.

16. The Bidders who are OEMs, need to submit their OEM Certificate along with Technical Bid.

17. The Bidders who are authorized distributors/dealers need to submit the authorization certificate issued from the concerned OEM.

18. The Bidders should have valid Registration Certificate.

19. The Bidder should have valid registration of GST.

20. The Bidder should have valid PAN/TAN.

12. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

13. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

14. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

15. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

16. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाही का आधार होगा।

---Thank You/धन्यवाद---

BUYER ADDED ADDITIONAL TERMS & CONDITIONS (ATC)

1. The bidders are requested to quote rates only for following packed mineral water (20 Litre Jars):-

- a. Kinley,
- b. Bailey,
- c. Aquafina,
- d. Bisleri etc.
- e. TATA
- f. Oxyrich
- g. Kingfisher

2. Rates quoted apart from the above mentioned brands will not be considered for further procurement process.

3. The bidder must adhere to the terms & conditions of this bid.

4. The bidder should submit an undertaking on their letter head stating that they have not been blacklisted last five years from any Central/State Govt./ Autonomous bodies etc.

4. Initially the contract will be for one year, however, it may be extended further up to 2 years on same rates, terms & conditions based on their performance & mutual consent.

5. The bidder should quote final rate i.e. Grand Total Amount inclusive of all i.e. GST, other taxes, service charges, transportation etc.

6. The Bidder has to strictly ensure best service for supply of purified drinking water as per the standards declared by the Bureau of Indian Standards.

7. The service provider has to ensure that any upgradation in standards brought in by BIS either during the currency of the contract or before has to be met by the manufacturer.

8. The Institute will, if necessary, arrange to get the water tested for quality from appropriate laboratories. In the event of any deficiencies noticed in the quality of water on account of not meeting the standard specified in BIS – IS 14543 / BIS – IS 13248, or such other specifications prescribed by Government, or presence of any impurities, chemicals, toxic contents, sediments etc. Institute reserves the right to terminate this arrangement forthwith. Attendant costs, damages, if any, caused shall be made good by the supplier to the Institute.

9. The manufacturer should have a valid license for manufacturing the packaged drinking water and should be able to provide the latest periodic surveillance inspection report of the valid license period.
10. The payment would be done on monthly basis and as per actual consumption.
11. The appropriate penalty up to 20% of the monthly payment bill would be imposed in case of delay in supply or non-adherence to the timelines as stated by this Institute.
12. The Institute reserves right to discontinue the services with one-month notice in advance to the concerned service provider without assigning any reason.
13. The quantities proposed in the bid are tentative for evaluation of tender only. Actual quantities may vary.
14. The service provider shall be solely responsible for compliance with the provisions of all central and state laws, various taxes (Income tax, sales tax, service tax, etc.), labour and industrial laws, such as minimum wages, compensation, EPF, Bonus, Gratuity, etc. relating to persons deployed for providing services to Indian Institute of Management, Sirmaur.
15. The actual delivery place in the Institute shall be communicated to the successful bidder once the contract order has been placed. There are multiple locations/places of delivery within the radius of 5 KM from this Institute.
16. The Bidders who are OEMs, need to submit their OEM Certificate along with Technical Bid.
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20. The Bidder should have valid PAN/TAN.